

Membership and Terms of Reference for 2017/2018

Purpose

For discussion and decision.

Summary

For members to note the membership and agree the Terms of Reference of the Board for 2017/18.

Recommendation

That the People and Places Board note its membership and agree its Terms of Reference.

Action

Officers respond accordingly to members' direction.

Contact officer: Eleanor Reader-Moore
Position: Assistant Member Services Manager
Phone no: 020 7664 3383
E-mail: eleanor.reader-moore@local.gov.uk

People & Places Board – Membership 2017/2018

Councillor	Authority
Conservative (14)	
Cllr Mark Hawthorne MBE (Chairman)	Gloucestershire County Council
Cllr Gillian Brown (Vice Chairman)	Arun District Council
Cllr Ralph Bagge	South Bucks District Council
Cllr Derek Bastiman	Scarborough Borough Council
Cllr Deborah Croney	North Dorset District Council
Cllr Tom Fitzpatrick	North Norfolk District Council
Cllr Keith Glazier	East Sussex County Council
Cllr Charlotte Haitham Taylor	Wokingham Borough Council
Cllr Ian Hudspeth	Oxfordshire County Council
Cllr Daniel Humphreys	Worthing Borough Council
Cllr Peter Jackson	Northumberland Council
Cllr Harvey Siggs	Mendip District Council
Cllr Rob Waltham MBE	North Lincolnshire Council
Cllr Steve Count	Cambridgeshire County Council
Substitutes	
Cllr Adrian Hardman	Worcestershire County Council
Cllr Kenneth Meeson	Solihull Metropolitan Borough Council
Labour (4)	
Cllr Anne Western CBE (Deputy Chair)	Derbyshire County Council

Cllr Azhar Ali	Lancashire County Council
Cllr Vince Maple	Medway Council
Cllr Leigh Redman	Somerset County Council
<i>Substitutes</i>	
Cllr Lesley Williams MBE	Gloucestershire County Council
Cllr Alan Waters	Norwich City Council
Liberal Democrat (2)	
Cllr Heather Kidd (Deputy Chair)	Shropshire Council
Cllr Sarah Osborne	Lewes District Council
<i>Substitutes</i>	
Cllr Stan Collins	South Lakeland District Council
Independent (2)	
Cllr Bob Jennings (Deputy Chair)	Epping Forest District Council
Cllr Helen Grant	North Yorkshire County Council
<i>Substitutes</i>	
Cllr Robin Julian	Devon County Council

People and Places Board - Terms of Reference 2017/2018

1. The People and Places Board represents the interests of non-metropolitan authorities. Its remit includes place-based inclusive growth with a particular emphasis on the needs of more rural areas, devolution, the implications of Britain's departure from the European Union for non-metropolitan areas, digital connectivity, skills and employment support, public service reform and wider issues relating to place-based leadership.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all urban councils and drawing on the expertise of key advisors from across the sector.
3. The People and Places Board's responsibilities include:
 - 3.1. Ensuring the priorities of councils are fed into the business planning process.
 - 3.2. Developing and overseeing a work programme to deliver the business plan against agreed priorities relevant to their brief, covering lobbying, campaigns, research, improvement support in the context of the strategic framework set by Improvement & Innovation Board, and events, linking with other boards where appropriate.
 - 3.3. Sharing good practice and ideas to stimulate innovation and improvement.
 - 3.4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
 - 3.5. Building and maintaining relationships with key stakeholders.
 - 3.6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
 - 3.7. Commissioning LGA officers and resources, where appropriate, to respond to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The People and Places Board may:
 - 4.1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
 - 4.2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

Work Programme

5. The Board to set its own work programme which is agreed at the start of each meeting cycle in early Autumn.

Quorum

6. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

7. The composition by political party is recalculated each year and reflects the political proportionality of the wider group of councils from which their membership is drawn. The current composition is:

Conservative group:	14 members
Labour group:	4 members
Independent group:	2 members
Liberal Democrat group:	2 members

8. Substitute members from each political group may also be appointed.

Frequency per year

9. Meetings to be held five times per annum.

Reporting Accountabilities

10. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.